



Your Invoices Will Be Ready Soon!

We will start posting benefits bills in My Admin Portal (MAP) over the next few days and send an email to your business email address when your invoice is ready to view and pay. If you have not received a notification by Wednesday, October 8, and/or cannot see your invoice(s) online, please call Client Services at 855-215-5990.

Get Ready with These Resources

We know that Benefits Bill Pay is a major change to how you pay Church Pension Group benefit invoices. These resources can help you through the process:

- Watch a <u>replay</u> of the September 23 Benefits Bill Pay webinar.
- Review the webinar <u>presentation slides</u>.
- View our Benefits Bill Pay <u>training module</u>.
- Visit <u>cpg.org/benefitsbillpay</u> for additional resources.

What's Next

You can get into MAP and access Benefits Bill Pay for a sneak peek and to set up a payment method now. You will receive an email notification when your invoice is ready to view and pay.

Please note, some banks have digital safeguards that may flag or restrict payments to new or unfamiliar vendors unless preauthorized. To help ensure your bank does not block payments to the Church Pension Group through Paymentus, please follow your bank's instructions and share the following:

- Originating company name: Paymentus
- Paymentus originator ID: 0000000160

Update on Transaction Notifications

Billing notices will be sent to your business email address. Transaction notices, such as confirmations of payment or autopay set-up, will be sent only to the *personal email address of the individual who initiated the transaction*.

Anyone with access can view the status of payments for your institution within the Benefits Bill Pay dashboard at any time.

We are here to support you and will continue to provide guidance for Benefits Bill Pay. Please reach out to your relationship manager with any questions or contact Client Services at 855-215-5990 or <u>admin-assist@cpg.org</u>.

The Church Pension Group

P.S. The launch of Benefits Bill Pay is part of our broader digital transformation to simplify administrative tasks. With one login, you can access MAP to manage your institution's benefits and its property and casualty insurance policies and claims through Church Insurance.

MyCPG Accounts

Quick, convenient, safe.













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