



Help Us Keep The Red Book Current

From Church Pension Group <churchpensiongroup@reply.cpg.org>

Date Mon 12/22/2025 1:53 PM

To Roth, Blythe <BRoth@cp.org>

Web Version



Dear Diocesan Administrator:

The Episcopal Church Annual (The Red Book) serves as an essential resource for many across the Church. Its accuracy depends on timely updates from institutions like yours. To fulfill the canonical requirement to report clergy positions—whether part-time, retired, non-stipendiary, or otherwise—it is vital that the information in [My Admin Portal \(MAP\)](#) be accurate and current.

The data in The Red Book is pulled directly from Church Pension Group's systems. By reviewing and updating your institutions in [MAP](#), you help ensure that this valuable resource reflects accurate and complete information. I ask that you review and update MAP to include the currently active Institution Administrators for each of your institutions by January 6, 2026.

Here is how your input will serve as a critical first step in promoting enhanced information-sharing:

- We use the Institution Administrators listings to contact your institutions about the 2026 edition of The Red Book. Your updated listings enable our Church Publishing Incorporated team to reach the correct person at each institution who can verify the accuracy of its content.
- We also use the information you furnish for Institution Administrators to ensure that CPG resources reach their intended audience. This includes invitations to conferences and webinars and updates through emails and newsletters.

Please take a moment today to review, update, and/or complete the information for your diocese:

- From the landing page in [MAP](#), click the “People” tab.
- Click “View Institution Administrators” and select an institution to review admins.
- Click “Add Administrator” to add an administrator or “Remove” to remove an administrator’s access.

Clergy, non-stipendiary priests, and deacons may also enter their personal information in [MyCPG Accounts](#).

I know your time is valuable, and I thank you in advance for your attention to this task.

Faithfully,



Laurie Kazilionis
Senior Vice President
Benefits Relationship Management (BRM)
Church Pension Group

[MyCPG Accounts](#)

Quick, convenient, safe.



BENEFITS | INSURANCE | PUBLISHING

This material is provided for informational purposes only and should not be viewed as investment, tax, or other advice. It does not constitute a contract or an offer for any products or services. In the event of a conflict between this material and the official plan documents or insurance policies, any official plan documents or insurance policies will govern. The Church Pension Fund (“CPF”) and its affiliates (collectively, “CPG”) retain the right to amend, terminate, or modify the terms of any benefit plan and/or insurance policy described in this material at any time, for any reason, and, unless otherwise required by applicable law, without notice.

12/22/25, 4:04 PM

Help Us Keep The Red Book Current - Roth, Blythe - Outlook

Neither The Church Pension Fund nor any of its affiliates (collectively, "CPG") is responsible for the content, performance, or security of any website referenced herein that is outside the www.cpg.org domain or that is not otherwise associated with a CPG entity.

You are receiving this email because you are either an existing recipient of CPG services, have previously received newsletters, marketing emails, or other communications from us, or have subscribed via the subscription form on our website.

[Privacy Policy](#)

If you wish to unsubscribe from this email, please **click here**.

To unsubscribe from all CPG-related emails, please email privacy@cpg.org.

Church Pension Group

19 East 34th Street, New York, NY 10016

©2025 Church Pension Group. All rights reserved.