

Subject: Tracking of Benefits-Eligible Individuals Living Outside the US
Date: Monday, March 30, 2026 at 12:25:48 PM Eastern Daylight Time
From: Church Pension Group

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Tracking of Address and Mortality Status Requested

Dear Bishops and Administrators:

The Church Pension Fund (CPF) offers administrative support in providing pension and other benefits to eligible clergy serving in international dioceses. CPF is the plan administrator, and the pension arrangement for each international diocese is sponsored by the diocese itself¹. As the plan sponsor, one of your responsibilities is to keep track of current and former employees who served and/or are canonically resident in your diocese. (Note that the plans of certain dioceses may include lay employees.)

CPF is therefore requesting your assistance to locate any missing individuals who may be due a benefit but have not yet commenced or received payment. We are writing to inform you that, going forward, CPF will be reaching out twice a year (generally in the first and third calendar quarters) to confirm key information about your diocese's plan participants, such as their current mailing address and if they are still living or deceased. This information is necessary so that CPF can properly administer your diocese's pension arrangement and pay out benefits in a timely manner and in accordance with plan terms. We are asking all international dioceses to help by tracking this information.

If you have any questions or need assistance, please reach out to your relationship manager or Client Services at +1 855-215-5990, Monday to Friday, 8:30 AM to 8:00 PM ET. Let us know if you need an interpreter, and we can make one available to assist you with your call. You can also email us at admin-assist@cpg.org. We are always here for you.

Sincerely,
The Church Pension Fund

¹ For ease of administration, the individual pension arrangements of all international dioceses are combined into a single, multiple employer plan known as the International Clergy Pension Plan.

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Church Pension Group
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