

**SUBSTITUTE FORM W-4P  
FEDERAL WITHHOLDING CERTIFICATE  
NON-PERIODIC ANNUITY DISTRIBUTIONS**

Complete this Substitute Form W-4P to elect federal income tax withholding from non-periodic annuity distributions (including lump-sum annuity distributions and required minimum distributions from IRAs).

**- PLEASE TYPE OR PRINT CLEARLY -**

**I. YOUR INFORMATION**

First name and middle initial		Last name		Social Security Number
Home address (number and street or rural route)				Client identification number (if known) of your annuity contract
City or town	State	ZIP Code	Country	

**II. FEDERAL INCOME TAX WITHHOLDING ELECTION (Check only ONE of the following)**

You may use the Substitute Form W-4P to notify Church Life Insurance Corporation (Church Life) that you do not want any federal income tax withheld from the non-periodic annuity distributions made to you (election is not available for distributions delivered outside the United States). In addition, if no election is made, Church Life is required by law to withhold income tax at a rate of 10% of the amount of your taxable distribution, including your IRA required minimum distributions.

- I elect **NOT** to have federal income tax withheld from my non-periodic annuity distributions (*Available for U.S. residents only*).
- I elect to have Church Life withhold federal income taxes at a rate of 10% from my non-periodic annuity distributions.
- I elect to have federal income taxes withheld at a rate of \_\_\_\_\_% (*must be greater than 10%*).

**III. ACKNOWLEDGEMENT**

Your election will remain in effect until you submit a new Substitute Form W-4P. If the social security number you provide on this Substitute Form W-4P is incorrect or is blank, Church Life will disregard your federal income tax withholding elections. If you elect not to have federal income tax withholding applied to your non-periodic annuity distributions, or if you do not have enough federal income tax withheld from your non-periodic annuity distributions, you may be responsible for payment of estimated tax. We recommend that you consult with your tax advisor.

By signing below, I authorize Church Life to apply federal income tax withholding elections indicated on this form to the non-periodic annuity distributions made from my annuity contract with Church Life Insurance Corporation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Tax Hotline Service:**

Nancy Fritschner, CPA (877) 305-1414  
 The Rev. Canon William Geisler, CPA (877) 305-1415  
 Dolly Rios, CPA (833) 363-5751  
**Any questions, call:** Client Services (866) 802-6333  
 Monday-Friday 8:30AM – 8:00PM ET

**Submit the completed and signed form:**

Church Life Insurance Corporation  
 19 East 34<sup>th</sup> Street, New York, NY 10016  
 Attn: Client Services  
**E-mail:** admin-assist@cpg.org  
**Fax:** (877) 432-9274

**For more information on IRS withholding tables and instructions to IRS Form W-4P and the related worksheets,**

please visit [www.irs.gov/pub/irs-pdf/fw4p.pdf](http://www.irs.gov/pub/irs-pdf/fw4p.pdf).