

Change in Personal Information Form

Use this form to report:

- A new address, phone number or email
- A change in your marital status
- Birth, adoption, fostering, or legal guardianship of a child

If you want to report a death, please call Client Services at (866) 802-6333 Monday – Friday 8:30AM – 8:00PM (excluding holidays).

Who should complete the form:

- Clerics or lay employees participating in a pension or retirement savings product sponsored by The Church Pension Fund

Your Personal Information

Name, address, phone, and/or email updated Yes No

Legal Name

First MI Last

Mailing Address

Street

City State Zip Country

Home Phone Mobile Phone

Email

Social Security # (last 4 digits only) Date of Birth

Diocese (Canonical Residence) (if applicable)

Marital Status

Change reporting Marriage Divorce

Spouse's Legal Name

First MI Last

Gender Male Female

Social Security #/Tax Identification # Date of Birth

Date of Marriage Date Divorce Finalized

Please submit supporting documentation (marriage certificate, divorce decree, or QDRO) for the changes made above. Please note that the supporting documentation is required for the sole purpose of verifying the marriage, or divorce and not for any other reason.

Children

Change Birth Adoption Fostering Legal Guardianship

Child's Legal Name

First MI Last

Gender Male Female

Social Security #/Tax Identification #

Date of Birth Date of Legal Adoption, Fostering, or Legal Guardianship

Please submit supporting documentation (birth certificate or adoption certificate) for the changes made above. Please note that the supporting documentation is required for the sole purpose of verifying the birth or adoption and not for any other reason.

If your child is or becomes disabled, please contact Client Services at the number below at (866) 802-6333 to report his/her disability to us.

Signature Date

Submit the completed and signed form with supporting documentation to:

The Church Pension Fund, 19 East 34th Street, New York, NY 10016, Attn: Client Services or email the form to benefits@cpfg.org

If you have any questions, call us at (866) 802-6333, Monday – Friday, 8:30AM – 8:00PM ET (excluding holidays).