

2018 Change in Personal Information Form

Use this form to report:

- A new address, phone number or email
- A change in your marital status
- Birth, adoption, fostering, or legal guardianship of a child
If you want to report a death, please call Client Services at (866) 802-6333 Monday – Friday 8:30AM – 8:00PM (excluding holidays).

Who should complete the form:

- Clerics or lay employees participating in a pension or retirement savings product sponsored by The Church Pension Fund

Your Personal Information

Name, address, and/or email updated?	Yes	No
Legal Name		
First	MI	Last
<hr/>		
Mailing Address		
Street		
<hr/>		
City	State	ZIP
		Country
<hr/>		
Home Phone		Mobile Phone
<hr/>		
Email		
<hr/>		
Social Security #/TIN # (last 4 digits only)		Date of Birth
<hr/>		
Canonical Residence (if applicable)		
<hr/>		

Marital Status

Change reporting	Marriage	Divorce
Spouse's Legal Name		
First	MI	Last
<hr/>		
Gender	Male	Female
<hr/>		
Social Security #/TIN #		Date of Birth
<hr/>		
Date of Marriage		Date Divorce Finalized
<hr/>		

Please submit supporting documentation (marriage certificate, divorce decree, or QDRO) for the changes made above. Please note that the supporting documentation is required for the sole purpose of verifying the marriage, or divorce and not for any other reason.

Children

Change	Birth	Adoption	Fostering	Legal Guardianship
Child's Legal Name				
First	MI	Last		
<hr/>				
Gender	Male	Female		
<hr/>				
Social Security #/TIN #				
<hr/>				
Date of Birth		Date of Legal Adoption, Fostering, or Legal Guardianship		
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Please submit supporting documentation (birth certificate or adoption certificate) for the changes made above. Please note that the supporting documentation is required for the sole purpose of verifying the birth or adoption and not for any other reason. If your child is or becomes disabled, please contact Client Services at the number below at (866) 802-6333 to report his/her disability to us.

Signature	Date
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Submit the completed and signed form with supporting documentation to:

The Church Pension Fund, 19 East 34th Street, New York, NY 10016, Attn: Client Services or email the form to **benefits@cpg.org**

If you have any questions, call us at (866) 802-6333, Monday – Friday, 8:30AM – 8:00PM ET (excluding holidays).